



How Do I Update My Contact Information?

You can edit your contact information under the “My Profile” settings in your Pavaso account.

The screenshot shows the Pavaso user profile settings page. At the top, there is a navigation bar with links for Home, My Messages, My Team, Help, and the user's name, Jordan Sample. A dropdown menu is open under the user's name, showing options: Your Role: Consumer, My Profile (highlighted in red), Invite Others, and Sign Out. An orange arrow points to the 'My Profile' option. Below the navigation bar, the page is titled 'Pavaso Profile'. There is a profile picture placeholder with an 'Add Photo' button, which is also pointed to by an orange arrow. The profile information includes fields for First Name (Jordan), Middle Name (J.), and Last Name (Sample). Below this is an 'About Me' text area. The 'Company' is set to 'Pavaso System' and the 'Role' is 'Consumer'. The 'Contact Information' section is highlighted with an orange border and contains fields for Primary Phone (435-630-0152), Alternate Phone, and Email (jordansample@mailinator.com). Below this is the 'Mailing Address' section with fields for Address 1 (2190 EAST 2500 SOUTH), Address 2, City (Vernal), State (UT), and Zip Code (84078). At the bottom of the form are 'Cancel' and 'Save' buttons.

Pavaso Support

Business Hours: Monday – Friday 7:00 am – 8:00 pm CST

Email: support@pavaso.com

Phone/ Closing Hotline: (866) 288-7051, Option 3

24/7 Online Help Library: Log into your Pavaso account and click on “Help” next to your name.